



# ATTENTION PATIENTS

Indiana Hand to Shoulder Center has partnered with MediCopy to fulfill your Disability/FMLA Forms. MediCopy is fully HIPAA compliant and adheres to all state and federal regulations concerning form completion.

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**Forms are \$30 for the first form and \$15 for each additional form turned in at the same time.**

## **Here's What to Expect:**

- 1. Deliver your form(s) to your healthcare facility. Your form(s) will then be sent to MediCopy for completion. *Please allow one business day before calling to make payment or check status.***
- 2. MediCopy will send you an invoice, forms cannot be completed prior to payment. *Please provide an email address if available as this will expedite the process.***
- 3. Once payment is received, MediCopy will complete your form(s) within three business days. Forms will be completed based on information in your chart.**
- 4. Upon completion, forms will be sent to the designated requesting party.**

If you have any questions, please contact MediCopy by phone: **866.587.6274 x 213** or email: **contact@medicopy.net**

To learn more about MediCopy, please visit: [www.MediCopy.net](http://www.MediCopy.net)